



PARKS ADVISORY COMMITTEE AGENDA

October 10, 2022



6:00pm

Public Meeting Session: Remote & In-Person

Customer Service Center – 3050 N Delta Hwy., Eugene
Goodpasture Room

Members: Jim Mayo (Chair), Greg Hyde (Vice-Chair), Kevin Shanley, Mike Allen, Timothy Foelker, Richard Vazquez

PAC Meeting

- I. **Introductions** – (5 min.)
- II. **Public Comment** – (up to 10 min.)
- III. **Assignment Review** – (5 min.)
- IV. **Review of Meeting Summary** – All (5 min.)
- V. **New Business** (20 min.)
 - 1) Master Plan Action Plans
 - 2) Armitage Maintenance Shop
 - 3) Proposed Levy
- VI. **Old Business** (5 min.)
 - 1) Committee Vacancy – At Large
- VII. **Staff Updates/Reports** – (30 min.)
 - 1) Water & Sewer Infrastructure Feasibility - ARPA
 - 2) Fern Ridge Water Capacity
 - 3) Forest Glen Landing – OSMB Grant
 - 4) HBRA Waterway Access - OSMB Grant
 - 5) Eagle Rock Park – RTCA
 - 6) Armitage Campground Expansion
 - 7) Climate Advisory Committee Report - Mike Allen
- VIII. **Open** – All (5 min.)
- IX. **Operations Reports** - (5 min.)
- X. **Meeting Wrap-up/Assignments** – (5 min.)
- XI. **Adjourn**

2022 Meeting Dates:

JANUARY 10

MAY 9

SEPTEMBER 12

FEBRUARY 14

JUNE 13

OCTOBER 10

MARCH 14

JULY NO MEETING

NOVEMBER 14

APRIL 11

AUGUST NO MEETING

DECEMBER 12

Lane County Parks Advisory

September 12, 2022

Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.
The recorded minutes created pursuant to ORS 192.650(1) are the official minutes of this body under Oregon law.**

The recorded minutes are available on the Parks Advisory Committee website:

http://lccivlivefiles.lanecounty.org/information/PW_Parks/PAC_09132022.mp4

Members Present: Jim Mayo, Kevin Shanley, Greg Hyde, Mike Allen
Members Absent: Timothy Foelker, Richard Vazquez
Staff Present: Brett Henry, Ed Alverson, Cynthia Schlegel
Guests Present: Michael Gallagher (public)

Chair Mayo called the meeting to order at 6:00 p.m.

00:00:26 Introductions

00:07:46 Public Comment

- Michael Gallagher joined public comment speaking about Eagle Rock Park. He would like to see the donated property along Eagle Rock Park maintained for use as a fly fishing location. Gallagher is hoping the stretch along the river can be designated and developed as a special area for fly fishing/angling training as a redesign for the park is being considered. Gallagher also suggested removing the extra garbage cans left behind from the Holiday Farm Fire cleanup.

00:07:47 Announcements

- None

00:7:48 Assignment Review

- FM3 PowerPoint emailed to members who requested.
- Letter of support for the Land County Bicycle Master Plan – Henry will look back at June meeting minutes to assess where letters of support should be sent.
- Keep Parks Advisory Committee updated on BCC meetings pertaining to the levy.
- Available Parks Advisory Committee members participated in a field trip to Florence to view Harbor Vista, North Jetty, and Three Mile Prairie properties.

00:12:09 Review of Meeting Summary for June 13, 2022

- Kevin Shanley motioned, Mike Allen seconded, motion passed unanimously.

00:13:09 New Business

- Ponderosa Project

Habitat stewardship project now underway at Howard Buford Park. The Friends of Buford Park received a grant from the Oregon Watershed Enhancement Board and are managing the project with oversight from Natural Areas Coordinator, Ed Alverson. The project proposal submitted by the Friends is included in the meeting materials. Alverson presented an aerial photo of the project area in the North East corner of the park. The project is primarily an oak savannah restoration project with the goal of reducing tree density so areas that are now forest and woodland will become much more open. Another goal is to reduce invasive species through seeding of native plants from the native plant nursery to increase the abundance of savannah understory species.

- Proposed Levy

4 Board of Commissioner meetings on the proposed levy occurred since the last Parks Advisory Committee meeting in June.

Board Meeting on 6/21

- FM3 summarized the findings of the second public polling survey
- Henry provided the Board with findings from 4 regional county-wide community engagement meetings, a summary of the capital projects prioritization list, and the funding plan for the Commissioners to review and provide feedback

Board Meeting on 7/19 –

- Public Works Director Dan Hurley presented the Special Projects List for feedback from the Commissioners

Board Meeting on 8/2 –

- County Administrator Steve Mokrohisky presented the Board with a motion for the Commissioners to appoint an Explanatory Statement Committee to write the impartial statement for the Voter's Pamphlet distributed to each household in Oregon for the general election. The motion passed unanimously
- Greg James, Cindy Land, Art Farley, and John Clark served on the Committee

Board Meeting on 8/9 –

- Henry presented the Commissioners with a motion to approve the ballot title, question, and summary for the November 8, 2022 general election.
- The motion passed 4-1.
- The Ballot Language is contained in the packet.
- The proposed levy is now officially Measure 20-335.
- If approved by the voters, proposed levy will provide approximately \$31,383,953 in investments for 5 years.
- The property tax rate increase is \$16 cents per \$1000 assessed value.
- Page 31 in packet contains the proposed levy budget

00:47:06 Old Business

- PAC Vacancy – At-large vacancy posted on July 21, 2022, no applications received.
- Vice Chair Vacancy – Greg Hyde was nominated as Vice Chair for rest of fiscal year. Kevin Shanley motioned, Mike Allen seconded, motion passed unanimously.

00:52:39 Staff Updates/Reports

- Water & Sewer Infrastructure Feasibility Study RFP – ARPA
Henry provided an update on this American Recovery Planning Act project. Parks Division received about \$4.3M for water and sewer investments at Armitage, Baker Bay, Richardson, & Orchard Point. The water and sewer infrastructure deficiencies were identified in facility condition assessments. The work will be accomplished in 3 phases (Feasibility Study, Design, & Construction). The draft Request for Proposals is in your packet. Branch Engineering, who is under contract for the Armitage Campground expansion, is determining improvements to existing water, sewer, and electric, so current contract could be amended if needed. The feasibility study should go out for bid very soon.
- Fern Ridge Water Capacity
Increase water capacity to Richardson and Orchard Point parks by 20K gallons by adding additional tanks for the water system storage. Boeger & Associates under contract for engineering design. All permits required including real estate permit from the Army Corps of Engineers secured. The Request for Quotes for connecting the four tanks with existing water system will be posted soon. We anticipate completing the work by the end of the year.
- Forest Glen Landing
FEMA will provide partial funding to replace fire damaged double-vault restroom. Restroom will be relocated entirely on County property. Oregon State Marine Board grant for environmental permitting, archaeological survey, and wetland delineation secured. Next step is a public meeting to listen to gather feedback on use of facility and plans. More parking will be considered along with re-designing the boat ramps. Handicap accessible ramp designed from parking area to restroom. Project will take several years from permitting to completion.
- HBRA Waterway Access
Parks Division received an Oregon State Marine Board waterway access grant to provide safe and accessible access to the Coast Fork Willamette River from Howard Buford Park. Public comments gathered on site and design will be submitted through the Joint Permit Application. Permits anticipated by June, 2023.
- Eagle Rock Park
Parks Division receiving technical support from the National Park Service's Rivers, Trails, and Conservation Assistance program. Begin with public outreach survey prior to the planning and design phase.
- Armitage Campground Expansion
Branch Engineering under contract for design and permitting. Currently looking at the existing sewer system and options for on-site expansion.

- Climate Advisory Committee Report
Mike Allen gave an update of the Climate Advisory Committee work. Phase 3 of the Lane County Climate Action Plan was released and is called the Community Climate Resilience Plan. Currently committee meetings are on hold due to multiple vacancies.

01:17:37 Open

- Members engaged in open discussion.
- Shanley asked for an update on Ben & Kay Doris Wayside. Henry stated Lane County Parks can no longer afford to maintain that park so State Parks is maintaining their own property.

01:29:27 Operations Report

- Included in meeting materials.

01:32:34 Meeting Wrap-up/Assignments

- Park visitation in 2022
- Follow up with Mike Allen to provide information on vacant position to Beyond Toxics
- Include Michael Gallagher in Eagle Rock Park restoration public meeting
- Eagle Rock garbage cans removal
- Letter of support for Bicycle Master Plan
- Master Plan Action Items on October agenda
- Illegal camping at Three Mile Prairie
- Invite Jason Blazer to discuss Ponderosa Project in the spring
- Map to Mike Allen defining property around Three Mile Prairie

Mayo adjourned the meeting at 7:35 p.m.

v.2020 October
Lane County Parks Advisory Committee
Action Plan Matrix

STRATEGIES			1.6	2.2	2.4	2.15	6.1	KEY = Prioritization Score
			501C3 nonprofit	Park Entrance	ADA	Water Trail	Branding	
Strategy Type (See list at bottom)			C	A	A	D	C	
1. Does the project or action increase collaboration and partnerships?	0.05	Score	0.05	0	0.05	0.05	0.05	0 = No; 1 = Yes
2. How much Staff time is required?	0.3	Score	0.15	0.15	0.15	0.3	0.15	0 = > 5 hrs/wk; 1 = < 5 hrs/wk; 2 = 0
3. Is it a recurring or one-time cost?	0.10	Score	0	0	0	0.1	0	0 = Reoccurring; 1 = One-time
4. Is there a capital improvement cost for Lane County?	0.25	Score	0.25	0.25	0.25	0.25	0.25	0 = No; 1 = Yes
5. Is it a necessary first step (or preliminary action)?	0.10	Score	0	0	0	0.1	0	0 = Yes; 1 = No
6. Can it be accomplished quickly?	0.20	Score	0	0.2	0	0.2	0.2	0 = No; 1 = Yes
7. Does it bring in new resources (funding or volunteers) or reduce Lane County costs (operating or staff time)?	0.20	Score	0.2	0	0.2	0.2	0.2	0 = No; 1 = Yes
8. Does the project protect against a demonstrated risk to public safety or health or address a real or percieved security issue?	0.05	Score	0	0.05	0.05	0	0	0 = Yes; 1 = No
Prioritization Score	1.25		0.65	0.65	0.70	1.20	0.85	

* Strategy Types:
A: Operations
B: Capital Project
C: Administrative
D: Multi-Part 'Bucket'



Measure 20-335

Lane County Parks Proposed Levy 2022



Background

On August 9, 2022 the Lane County Board of Commissioners voted to refer a five-year proposed local option levy for Lane County Parks to the November 8, 2022 ballot. If passed, this would be a dedicated funding source (local option property tax levy) to fund a committed, specific set of projects that fund access and park amenities like restrooms, water access, and restoration of natural areas.

The County recently completed a Lane County Parks and Open Space Master Plan and appointed a resident-led Parks Funding Task Force. This multi-year project resulted in a recommendation to the Board of Commissioners to refer a proposed property tax levy measure to the voters.

Public parks provide affordable recreational opportunities for community members. Lane County Parks are open to all county residents and visitors and are an easy way to get outside close to home. Lane County Parks provide access to nature, water, and hiking trails across the community.

Visits and usage of Lane County Parks have increased significantly since the pandemic as community members have sought outdoor opportunities to play, hike, exercise, and gather.

Cost

If passed, the proposed Lane County Park's levy would increase property taxes \$0.16 per \$1,000 of assessed property value for five years beginning in fiscal year 2023. The median Lane County taxpayer is estimated to pay about \$3.20 per month, or less than \$40 per year. If the proposed levy does not pass, the specific set of projects identified below would not be completed. In addition, the proposed property tax increase would not occur.

If passed, what would the proposed levy fund?

The proposed levy would fund specific projects focused on access and park amenities such as restrooms, water access, and restoration of natural areas. The Board of Commissioners approved a specific list of projects that would be funded during the 5 years of the levy.

A complete list is attached on the back with details, and include:

- Special Projects
 - Facilities and restroom projects
 - Site security
 - Restoration of trails at Buford/Pisgah
 - Cooperative projects, such as pickleball courts, and restoration of natural areas
 - Environmental education with Mt. Pisgah Arboretum
 - Water access improvements
- Park Amenities
- Maintenance & Employees
- Conservation & Education

Creating Partnerships

If passed, these levy dollars would be used to build cooperative partnerships with other governments, private groups, and Lane County departments to leverage funds and grants, to bring additional revenue to support the identified projects.

For More Information

If you have questions, please email Lane County at ParksLevy@lanecountyor.gov or call Lane County Parks at **541.682.2000**

This information, except for the website link(s), was reviewed by the Oregon Secretary of State's Office for compliance with ORS 260.432.



Measure 20-335

Proposed 5-Year Budget



Park Amenities to Facilitate Use	
Restrooms	\$2,439,678
Day Use, Shelters, & Pavillions	\$1,310,428
Paving & Curbs	\$6,447,210
Site Utilities	\$1,362,637
Other Features & Improvements	\$1,146,613
Waterway Access	\$1,178,103
Maintenance & Employees	
Increased employee coverage to provide maintenance and safety for parks infrastructure, and related materials and services.	\$11,499,284
Special Projects	
Facilities: Armitage Campground expansion; Howard Buford Recreation Area North Trailhead Restroom; North Jetty Parking Lot, Restrooms, and Access	\$1,250,000
Site Security: Sheriff's Deputy security, and work crew support	\$750,000
Water Access Improvements: Ada; Baker Bay; Eagle Rock Park; Forest Glen Landing; Hayden Bridge Landing; Hileman Landing; Howard Buford Recreation Area; Mapleton Landing; Perkins Peninsula; Rodakowski Landing; Whitely Landing	\$850,000
Trails at Buford/Pisgah: New trails, accessibility improvements, trail maintenance, kiosks	\$500,000
Cooperative Project: Park & Rec: Blue River Park; McKenzie River Discovery Center; Regional Pickleball Facility	\$820,000
Cooperative Project: Habitat Restoration: Friends of Buford Park Habitat; McKenzie River Trust; Finn Rock Reach	\$330,000
Environment Education with Mt. Pisgah Arboretum: Educator, bilingual walks, forums, low-income youth scholarships	\$500,000
Conservation & Education	
Natural Areas Program—Habitat Stewardship	\$350,000
Riparian and Floodplain Restoration	\$270,000
Interpretive Programming	\$100,000
Recreation Programming	\$100,000
Water Trail Signage—McKenzie	\$75,000
Water Trail Guide—McKenzie	\$75,000
EV Charging Stations	\$30,000
Total 5-Year Levy Funding	\$31,383,953

Lane County

COMMITTEE VACANCY NOTICE

DATE: July 21, 2022

CONTACT: Brett Henry, Parks Division Manager, 541-682-2001

The Lane County Board of Commissioners is seeking applications from citizens interested in serving on the committee listed below. This committee serves in an advisory capacity to the Board of Commissioners on a wide variety of topics and issues. Details about the Committee and its meeting schedule and specific duties are included for your information.

PARKS ADVISORY COMMITTEE: It shall be the responsibility of the Lane County Parks Advisory Committee to review park improvement needs and related issues and make recommendations to the Board of County Commissioners. Committee serves as liaison group in representing the concerns of the community with regard to parks to the Board of Commissioners and representing Board decisions to the community.

MEETINGS: This Committee shall hold its regular meetings on the second Monday of each month from 6:00 p.m. to 7:30 p.m. at the Lane County Public Works Customer Service Center located at 3050 Delta Highway North, Eugene, Oregon. Meetings are being held virtually until further notice.

MEMBERSHIP: Seven (7).

VACANCIES: One (1)

GEOGRAPHIC MEMBERSHIP REQUIREMENTS: At-Large.

The Board will make a reasonable attempt to select voting membership from different geographic areas of the County.

OTHER MEMBERSHIP REQUIREMENTS: In accordance with ORS Chapter 244, no Committee member shall participate in a decision in which the member has a private pecuniary interest. Affected members shall disqualify themselves from participation by written notification to the Board of County Commissioners as mandated by ORS 244.210. A disqualified member shall not be considered as being present for the purpose of determining whether a majority vote has been cast.

APPLICATION DEADLINE: Open until filled.

Applications are available [online](#) and in the Board of Commissioners' Office located at the Lane County Public Service Building, 125 E. 8th Avenue in Eugene or at the Lane County Public Works Customer Service Center at 3050 N. Delta Highway.

APPLICATION SUBMITTAL: Hard copy applications can be turned in at the Lane County Public Works Customer Service Center at 3050 North Delta Highway, Eugene, between the hours of 9:00am and 4:00pm. Online applications can be emailed to: brett.henry@lanecountyor.gov



LANE COUNTY, OREGON

PUBLIC WORKS DEPARTMENT

PARKS DIVISION

**REQUEST FOR PROPOSALS
(FOR ELECTRONIC SUBMISSION)**

PARKS: WATER AND SEWER INFRASTRUCTURE FEASIBILITY STUDY

Contract 22/23-09

PROPOSALS DUE:

**5:00 PM, local time
FRIDAY, NOVEMBER 18, 2022**

CONTENTS

HEADING	PAGE NUMBER
REQUEST FOR PROPOSALS	2
1. INVITATION TO SUBMIT PROPOSALS	2
2. BID EXPRESS PLATFORM INFORMATION	2
3. PREPARATION AND SUBMISSION OF PROPOSALS	3
4. CLARIFICATION OR PROTESTS OF SOLICITATION DOCUMENTS	3
5. OPENING OF PROPOSALS	4
6. PROPOSAL EVALUATION AND AWARD	4
ATTACHMENT A – SCOPE OF SERVICES REQUIRED	6
ATTACHMENT B – SCOPE OF WATER AND SEWER SYSTEMS	9
ATTACHMENT C – REQUIRED ELEMENTS FOR PROPOSALS	11
ATTACHMENT D – PROPOSER STATEMENTS AND CERTIFICATIONS	12
ATTACHMENT E – SELECTION PROCEDURE AND SCORING	14
ATTACHMENT F – SAMPLE CONTRACT DOCUMENTS	16

REQUEST FOR PROPOSALS

1. INVITATION TO SUBMIT PROPOSALS

Lane County will receive proposals for the Request for Proposals (RFP) for:

Parks Water and Sewer Infrastructure Feasibility Study

Until:

5:00 pm, local time, Friday, November 18, 2022,

Submitted to:

Bid Express platform at www.bidexpress.com

County page: www.bidexpress.com/businesses/44723/home

Contact for questions:

Ashleigh Riolo, Project Manager

Ashleigh.riolo@lanecountyor.gov

541-682-6699

Briefly, the work of the RFP includes conducting an assessment of the water and sewer infrastructure systems for three different parks within Lane County. The feasibility study will result in a thorough report encompassing a review of the three park locations, within scope for this project, an evaluation of the sites to determine the water and sewer infrastructure needs and cost estimates for replacing or refurbishing the system. The contract will be for a six month period from January 1, 2023 through July 1, 2023.

Proposals properly submitted and received will be opened immediately following the time proposals are due, and a list of the names of persons submitting proposals will be promptly sent to all such proposers, along with such other information as the public officer considers appropriate at the time.

To be considered, proposals must be submitted via the Bid Express platform on the Lane County page at www.bidexpress.com/businesses/44723/home.

Interested parties may download a complete set of RFP documents from the Bid Express platform, or the Lane County Procurement & Purchasing webpage at: www.lanecounty.org/bids.

There will be a pre-proposal meeting held prior to the date proposals are due, where contractors and potential bidders can confirm details of the project with the owner. This will take place one week prior to the date proposals are due and will be conducted as a hybrid meeting with in person and online attendance options.

The County may issue an addendum to modify or add to the terms of the RFP, or to change the time or date for submission of proposals. Any such addendum will be posted and may be downloaded from the Bid Express platform at the County page at www.bidexpress.com/businesses/44723/home. Each proposer is responsible to verify for itself if any addendum has been issued prior to submission of its proposal; the County is not responsible to notify individual prospective proposers of the issuance of an addendum. The requirements or clarifications contained in any addenda issued must be included in the proposals received and will become part of any resulting contract.

The County may reject any proposal not in compliance with all prescribed proposal procedures, requirements, rules, or laws, and may reject for good cause any and all proposals upon the County's finding that it is in the public interest to do so.

2. BID EXPRESS PLATFORM INFORMATION

Lane County uses the Bid Express platform at www.bidexpress.com for secure submission of proposals. To submit a proposal, a proposer must:

- Set up a Bid Express account at www.bidexpress.com.
- Upload the proposed via the Lane County page on Bid Express at www.bidexpress.com/businesses/44723/home, prior to the proposal due date and time.

For additional information, proposers may call the Bid Express Customer Support Team at 888-352-2439, available Mon – Fri, 4am – 5pm Pacific Time. Proposers may also email the Bid Express Customer Support Team at support@bidexpress.com or refer to the Bid Express Vendor Resources page located at: www.bidexpress.com/vendor_resources.

3. PREPARATION AND SUBMISSION OF PROPOSALS

3.1 Proposal Preparation. Proposers are responsible to read and understand all portion of the solicitation documents, including attachments and addenda, if any, and to include all requirements in their proposals. To be responsive, proposals must be made in writing, and address the background, information, questions, criteria, and requests for information contained in the RFP. Proposals must be submitted in the required form and containing all required documents and responses, be signed by the proposer or its authorized representative, and submitted in the manner and number described in the Invitation to Submit Proposals.

3.2 Proposals Subject to Oregon Public Records Law. Proposals submitted in response to this RFP become public records under Oregon law and, following contract award, will be subject to disclosure to any person or organization that submits a public records request. Proposers are required to acknowledge that any proposal may be disclosed in its entirety to any person or organization making a records request, except for such information as may be exempt from disclosure under the law.

Each proposer must clearly identify all information included in its proposal that is claimed to be exempt from disclosure. If the County receives a records request, including subpoena, covering information the bidder believes is covered by an applicable public records exemption, it is the proposer's responsibility to defend and indemnify the County for any costs associated with establishing such an exemption.

3.3 Proposal Submission. Proposals must be received by the time and date stated for receipt in the Invitation to Submit Proposals. To be considered, proposals must be submitted in the form and manner stated in the Invitation for Proposals, complete with a Proposer's Statements & Certifications Form signed by the proposer or its authorized representative, responses to all criteria and requirements included in the RFP, other documents required to be submitted, if any.

By submitting a proposal, proposer acknowledges that the proposer has read and understands the terms and conditions applicable to this RFP, and accepts and agrees to be bound by the terms and conditions of the contract, including the obligation to perform the scope of work and meet the performance standards.

3.4 Correction, Withdrawal, and Late Submissions. A proposer may withdraw its proposal at any time prior to the deadline set for receipt of proposals, and may submit a new proposal in the manner stated in the Invitation to Submit Proposals. The County will not consider proposals received after the time and date indicated for receipt of proposals. A proposer may not modify its proposal after it has been submitted, other than to address minor informalities, unless the proposal is withdrawn and resubmitted as described above. A proposer may withdraw its proposal from consideration if the County requests a price proposal per ORS 279C.110(5) and the proposer does not wish to provide a price proposal.

4. CLARIFICATION OR PROTESTS OF SOLICITATION DOCUMENTS

4.1 Clarifications. If a proposer finds discrepancies or omissions in the RFP documents, or is in doubt as to their meaning, the proposer must immediately notify the public officer designated for submission of questions.

If the public officer believes a clarification is necessary, an addendum will be issued in writing not less than 48 hours prior to the deadline for receipt of proposals, and available on the County's Bid Express

webpage listed above. The addendum may postpone the date for submission of proposals. The requirements or clarifications contained in any addenda so issued must be included in the proposals received and will become part of any resulting contract.

The apparent silence of the solicitation documents regarding any detail, or the apparent omission from the RFP of a detailed description concerning any point, means that only the best commercial or professional practice, material, or workmanship is to be used.

- 4.2 Protest of Solicitation Documents.** A prospective proposer may protest the competitive selection process or provisions in the RFP documents if the prospective proposer believes the solicitation process is contrary to law or that a solicitation document is unnecessarily restrictive, legally flawed, or improperly specifies a brand name pursuant to the requirements of ORS 279B.405(2). Any written protest must be submitted to the public officer identified for submission of questions in the Invitation to Submit Proposals not less than 10 days prior to the deadline for submission of proposals.

Lane County will consider the protest if the protest is timely filed and contains all the following items:

- Sufficient information to identify the solicitation that is the subject of the protest;
- The grounds that demonstrate how the procurement process is contrary to law or how the solicitation document is unnecessarily restrictive, is legally flawed or improperly specifies a brand name;
- Evidence or supporting documentation that supports the grounds on which the protest is based; and
- The protest must state the changes to the procurement process or the solicitation document that the prospective proposer believes will remedy the conditions upon which the protest is based.

If the protest meets these requirements, the County will consider the protest and issue a decision in writing. If the protest does not meet these requirements, the County will promptly notify the prospective proposer that the protest is untimely or that the protest failed to meet these requirements and give the reasons for the failure. The County will issue its decision on the protest not less than 3 business days before proposals are due, unless a written determination is made by the County that circumstances exist that justify a shorter time limit.

5. OPENING OF PROPOSALS

- 5.1 Proposals Held Until Time for Opening.** The County will not examine any proposal prior to opening.
- 5.2 Late Submissions.** Any proposal or modification received after the designated deadline will not be opened or considered.
- 5.3 Inspection of Proposals Submitted.** The proposals submitted will be open to public inspection after the issuance of notice of intent to award, with the exception of any information covered by an exemption to disclosure.

6. PROPOSAL EVALUATION AND AWARD

- 6.1 Responsiveness.** Proposals will be reviewed by the public officer for responsiveness to the minimum requirements established by the RFP, which include at a minimum, but are not limited to:
- Submission of a completed Proposer Statements & Certifications Form in the form included as Attachment D.
 - Compliance with proposal procedures, public contracting laws, and the requirements of the Lane Manual.
 - Application of any applicable preferences for goods and services that have been manufactured, produced or performed in Oregon (ORS 279A.120), resident bidders (ORS 279A.120), recycled materials (ORS 279A.125), or printing performed within the State (ORS 282.210).
- 6.2 Proposal Evaluation.** The County will make the contract award based on the responsiveness of the actual proposals received to the requirements established in Attachments A, B and C, considering price, qualifications, experience, resources, proposed services, proposers' past record of performance for the

County, and other factors identified in the RFP, as well as responses received from references, interviews, and follow-up questions, if any.

Each proposal will be evaluated by the evaluation committee on the basis of the process and scoring established in Attachment E. Based upon evaluation of the submitted proposals, the evaluation committee may choose to conduct interviews with two or more proposers with the highest-scored proposals. Interviews may include a presentation by the proposer and questions regarding the proposal and services to be provided. Specific criteria for selection interviews, if any, will be distributed at the time interviews are scheduled.

In evaluating the proposals and selecting a contractor, Lane County reserves the rights to:

- Reject any and all proposals,
- Issue subsequent Requests for Proposals for the same or similar goods or services,
- Not award a contract for the requested services,
- Waive any irregularities or informalities,
- Accept the proposal which the County deems to be the most beneficial to the public and Lane County,
- Negotiate with any proposer to further amend, modify, redefine or delineate its proposal,
- Negotiate and accept, without re-advertising, the proposal of the next-highest scored proposer, in the event that a contract cannot be successfully negotiated with the selected proposer, which may occur prior to the time a final recommendation for award is made for executive approval, and
- Further question any proposer to substantiate claims of experience, background knowledge, and ability.

- 6.3 Mistakes in Proposals.** Minor informalities may be waived. Mistakes discovered after opening where the intended correct statement or amount is clearly evident or properly substantiated may be corrected. Where the intended correct statement or amount is not clearly evident or cannot be substantiated by accompanying documents, and where the statement or amount is material to determining compliance with the minimum requirements of the RFP, the proposal may not be accepted. The County reserves the right to waive technical defects, discrepancies and minor irregularities, and to not award a contract when it finds such action to be in the public interest.
- 6.4 Notice of Award.** The County will provide written notice of its intent to award to a given proposer or proposers at least 7 days before the award, unless the County determines that a shorter notice period is more practicable. Unless otherwise stated in the RFP documents, the Notice of Intent to Award will be given by posting the notice on the Bid Express and Procurement & Purchasing webpage in the same location as the RFP posting.
- 6.5 Protest of Intent to Award.** Any proposer that submitted a proposal for the RFP and is not recommended for award may protest the County's recommendation for award. To be considered, the protesting proposer must be eligible to be awarded the contract in the event that the protest is successful. Determination on protests will be made by the decision maker, either the Board or the County Administrator, depending upon which has authority to execute the contract under County rules. To be considered, a protest must be submitted in writing and received within 7 calendar days after the Notice of Intent to Award is posted, and must contain the grounds for the protest in accordance with Lane Manual Chapter 20.730.
- 6.6 Rejection of Proposals.** If all proposals are rejected, new proposals may be called for in a new solicitation, or the proposals received may be considered with an opportunity for supplemental submission from those proposers that submitted proposals, if the County finds that it is unlikely that re-advertising would lead to greater competition. The public officer is delegated the authority to reject all proposals, prepare findings of best interests, and provide written notice of rejection of all proposals.

ATTACHMENT A – SCOPE OF SERVICES REQUIRED

The general project objective is to provide a technical assessment of the existing water and sewer facilities located within three parks (Orchard Point, Richardson and Baker Bay). Deliverable will be a detailed report outlining the existing components of the water and sewer infrastructure, current condition and recommendations for replacement or refurbishment of the facilities, all within budget and timeline of the awarded ARPA funds. Estimated construction costs should also be identified in the report.

Task 1 – Project Management

- Develop a project timeline
- Facilitate meetings
- Budget tracking and billing

Assumptions:

- Meetings will be virtual unless in-person necessary to evaluate site conditions

Deliverables:

- Regular timeline and budget updates
- Progress billing at mutually agreeable intervals

Task 2 – Project Kickoff

- Request for Information submitted to Lane County
- Review of Lane County information
- Conduct project kickoff meeting

Assumptions:

- Lane County will provide information related to the subject parks to support the assessment, including: mapping, topographical data, planning and land use data, current and projected population, and technical specifications on existing infrastructure.
- Lane County will provide a Facility Condition Assessment Report for reference
- Consultant will conduct one virtual project kickoff meeting with Lane County to review project goals and objectives.

Deliverables:

- Requests for Information (RFIs)
- Project Kickoff agenda and minutes.

Task 3 – System Assessment

- Compile an inventory of existing system components with descriptions of age and physical condition with available information.
- Determine which components should be replaced and which can be maintained or refurbished for continued use.
- Determine if AC piping is present and whether or not it can be abandoned in place.
- Identify existing easements and if they can be utilized for replacement piping with consideration for co-locating future water and sewer collection piping and electrical conduits.
- Identify potential regulatory requirements

- Summarize state/federal regulatory requirements relevant to replacing the water/sewer systems that serve the subject parks.
- Summarize local/state/federal regulatory requirements relevant to decommissioning existing infrastructure.

Assumptions:

- Inspections for assessing the condition of buried infrastructure will be required.
- Consultant will conduct one virtual review meeting with Lane County to review regulatory requirements and field visits as necessary to complete the inventory and assessment.

Deliverables:

- Review meeting agenda, materials and minutes.
- Existing infrastructure component inventory and assessment.

Task 4 – Preliminary Engineering Designs & Cost Estimates

- Develop preliminary designs for improved/replacement water and sewer systems that lists the components that would be new and components that have a cost-effective remaining useful service life.
- Develop an engineer's estimate for materials and construction costs for the proposed systems.
- Develop estimates for ongoing operations and maintenance costs for the proposed systems.

Assumptions:

- The proposed systems should include upgrades in sizing/capacity to support future buildout
- Consultant will conduct virtual review meetings at 30%, 60%, and 90% completion of design.

Task 5 – Final Report and Presentation

- Prepare final report, consisting of narrative and graphic descriptions of the preliminary engineering design, with analytical focus on at least the following areas for each option assessed:
 - Project Study Area
 - Design Data including projected quantities/flows
 - Regulatory Requirements
 - Treatment
 - Operator requirements
 - Cost estimates
 - Permitting requirements
 - Next Steps/Issues to Resolve

Assumptions:

- Consultant will submit a draft report for review and comment by Lane County
- Consultant will incorporate Lane County review comments and submit a final report.

Deliverables:

- Draft and final reports (electronic, Microsoft Word and pdf format) including AutoCAD files of piping layouts.
- Data must be compatible with GIS asset management systems to allow for georeferencing and data collection in the field.

- The selected Contractor should be prepared for a possible public presentation to interested stakeholders and to the Board of County Commissioners.

Task 6 – Optional On-call Assistance

- Provide on-call assistance as directed by Lane County. Assistance could include:
 - Support with exploring additional funding opportunities with USDA RD, DEQ CWSRF and OBDD CDBG
 - Analysis of additional alternatives
 - Additional regulatory discussions not included in Task 3.

ATTACHMENT B – SCOPE OF WATER AND SEWER SYSTEMS

1. BAKER BAY PARK

1.1 Sewer Lines

- The Baker Bay Park sewer system has approximately 17,400 linear feet of lines
- Wet well to top of Dam = 5,600 LF; there are two pump lift stations within the wet well
- Top of Dam to drainfield = 10,000 LF
- RV dump station to wet well = 1,000 LF
- Campground restroom to gravity sewer line = 200 LF; includes one small lift station
- Day-Use restroom to wet well = 600 LF; gravity fed

1.2 Water Lines

- The Baker Bay Park water system has approximately 5,375 linear feet of lines
- Day-Use hot box to valve by Day-Use road = 650 LF
- Valve to day-use restroom = 350 LF
- Day-Use valve to concession stand = 500 LF
- Concession stand to boat ramp faucet = 475 LF
- Campground hot box to first set of valves = 400 LF
- Valve set through campground = 3,000 LF

2. ORCHARD POINT PARK

2.1 SEWER LINES

- The Orchard Point Park sewer system has approximately 3,300 linear feet of lines
- Marina restroom to the drainfield = 300 LF
- Restroom #2 to drainfield = 300 LF
- Restroom #3 to drainfield = 2,700 LF; includes one lift station

2.2 Water Lines

- The Orchard Point water system has approximately 12,900 linear feet of lines
- Pump house to bottom of butte = 8,500 LF
- Bottom of butte to tank = 800 LF
- Pump house to restroom #2 valve = 900 LF
- Restroom #2 valve to Restroom #3 = 900 LF
- Main line to marina restroom = 200 LF
- Marina valve to docks = 600 LF
- Reservations sites = 1,000 LF

3. RICHARDSON PARK

3.1 SEWER LINES

- The Richardson Park sewer system has approximately 9,000 linear feet of lines
- Boat pump to Sewage Lagoon = 7,000 LF; includes two lift stations
- RV dump station to Lift Station #1 = 800 LF
- B-Loop to A-Loop to RV dump station = 300 LF
- Caretaker house to RV dump station = 300 LF
- A & B Restrooms = 600 LF

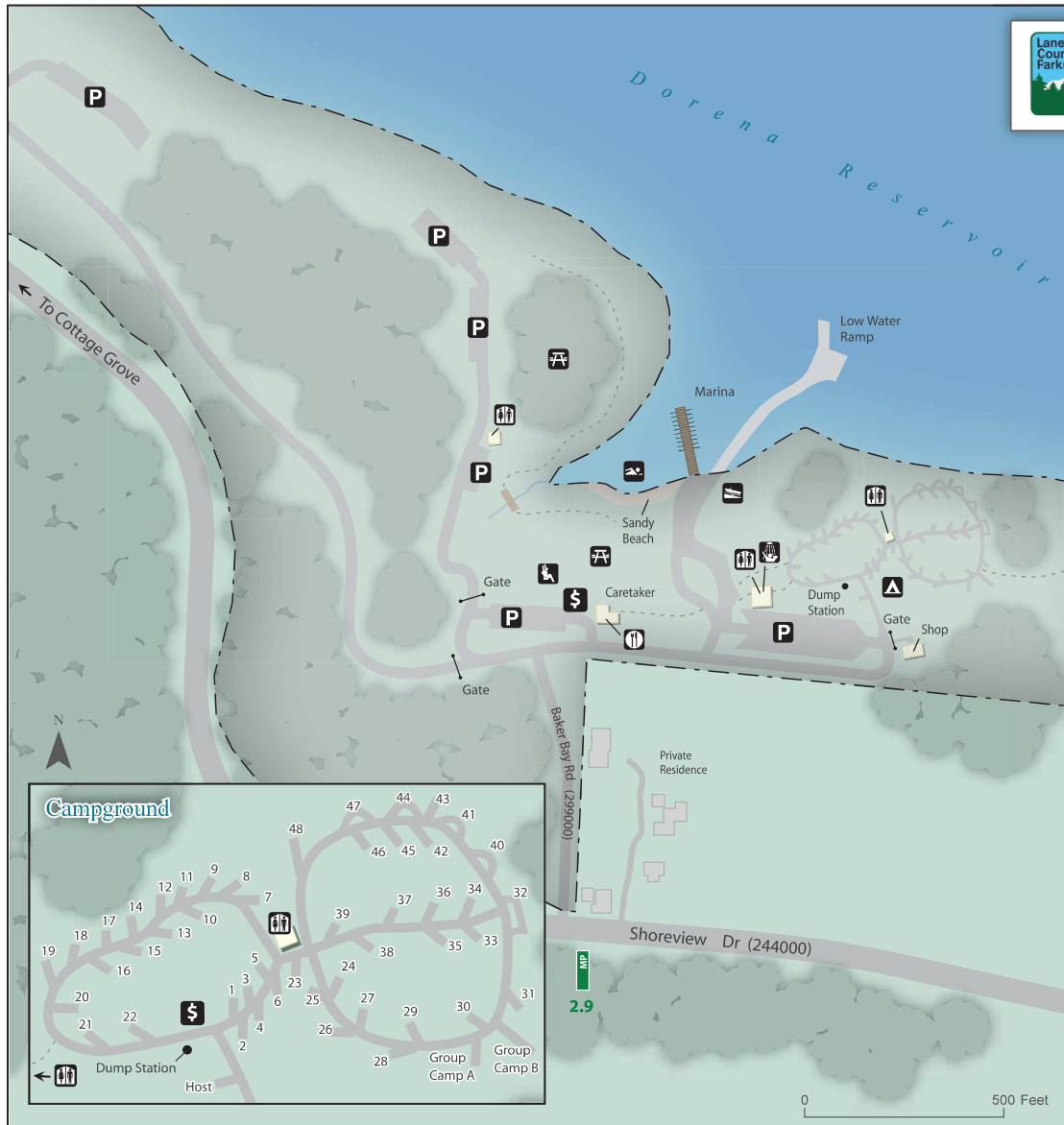
3.2 Water Lines

- The Richardson Park water system has approximately 8,200 linear feet of lines; this does not include A & B campground loops
- Richardson pump house to water tank = 6,500 LF
- Main line to Marina restroom = 700 LF
- Main line to Restroom #2 = 100 LF
- Main line to Restroom #3 = 300 LF
- Main line to Shelters = 600 LF



Baker Bay Park

Lane County Parks



- P** Parking (84 Cars, 53 Cars & Trailers)
- Disabled Parking Available
- Restrooms (ADA)
- Concessions
- Picnic Areas
- Playground
- Boat Ramp
- Unsupervised Swimming
- Camping
- Showers (ADA)
- Fee Station
- Park Boundary
- Trail

Latitude: 43° 46' 19.2"

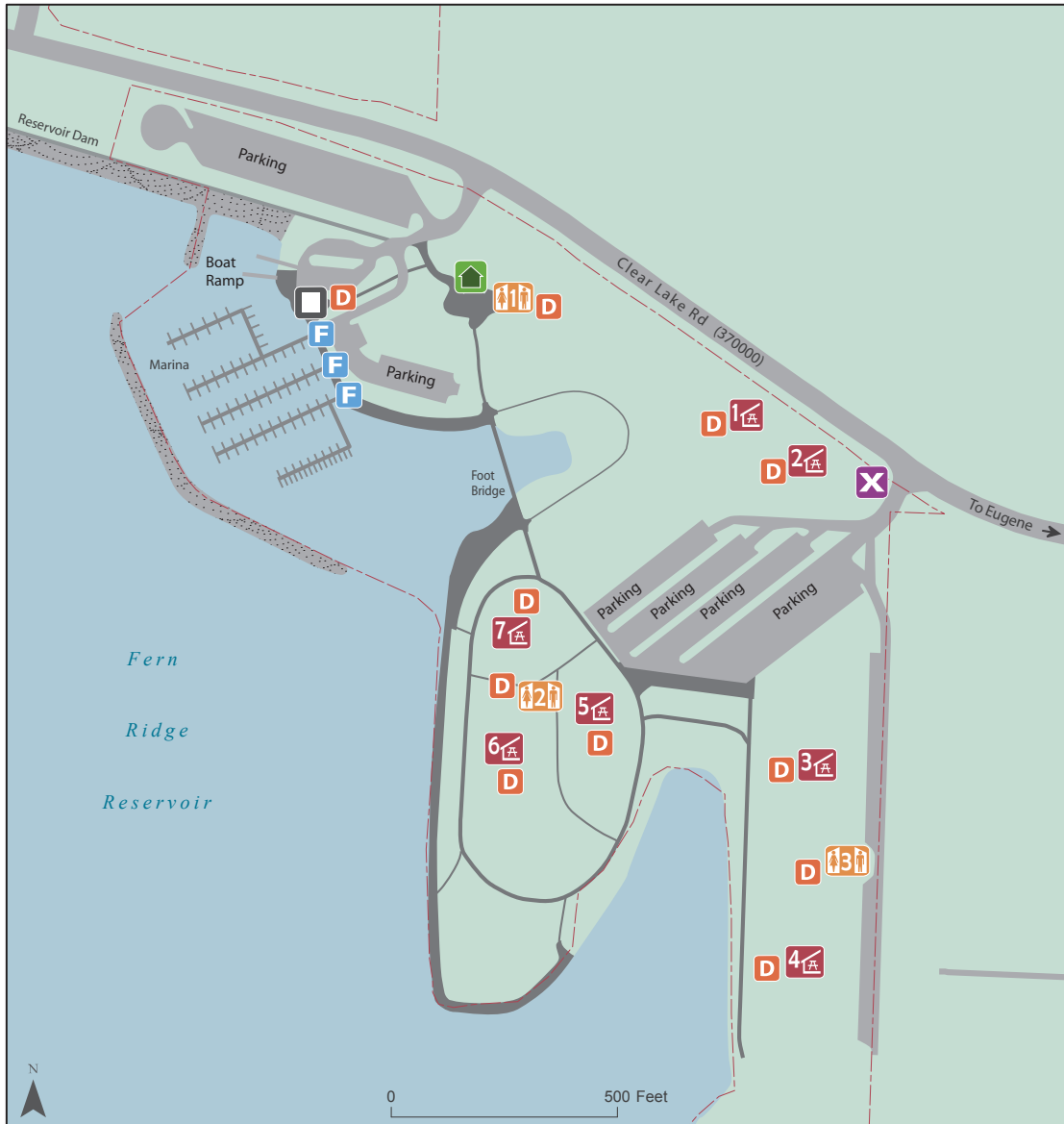
Longitude: -122° 56' 6"

Acres: 80.4

TRS: 210204

Ownership: Corps of Engineers

Orchard Point Water Systems



- Comfort Station
- Picnic Area
- Drinking Fountain
- Outside Faucet
- Caretaker Residence
- Existing Well
- Boat House
- Park Boundary
- Paved Walkway

Well Head & Building: Chlorination, 1 hose bib.

Comfort Station #1: 1 exterior faucet, 3 interior faucets, 4 sinks.

Comfort Station #2: 1 exterior faucet, 2 interior faucets, 4 sinks.

Comfort Station #3: 1 exterior faucet, 2 interior faucets, 4 sinks.

Host Site: 1 hose bib.

Caretaker Residence: Standard residential plumbing.

Picnic Shelter #1: 1 faucet.

Picnic Shelter #2: 1 faucet.

Picnic Shelter #3: 1 faucet, 1 sink.

Picnic Shelter #4: 1 faucet.

Picnic Shelter #5: 1 faucet.

Picnic Shelter #6: 1 faucet.

Picnic Shelter #7: 1 faucet.

Boat House: 1 exterior faucet.



Richardson Park

Water Systems

- Comfort Station
- Faucet
- Picnic Shelter
- Drinking Fountain
- Camp Host
- Existing Well
- Boat or Pump House
- Park Boundary
- Paved Walkway

Well Head & Building: Chlorination, 1 hose bib.

Comfort Station #1: 2 exterior faucets, 2 interior faucets, 4 sinks, 4 showers.

Comfort Station #2: 2 exterior faucets, 2 interior faucets, 4 sinks.

Comfort Station #3: 2 exterior faucets, 2 interior faucets, 4 sinks.

Host Site: 1 hose bib.

Picnic Shelter #1: 1 exterior faucet, 1 sink.

Picnic Shelter #2 & 3 (combined kitchen): 3 exterior faucets, 2 sinks.

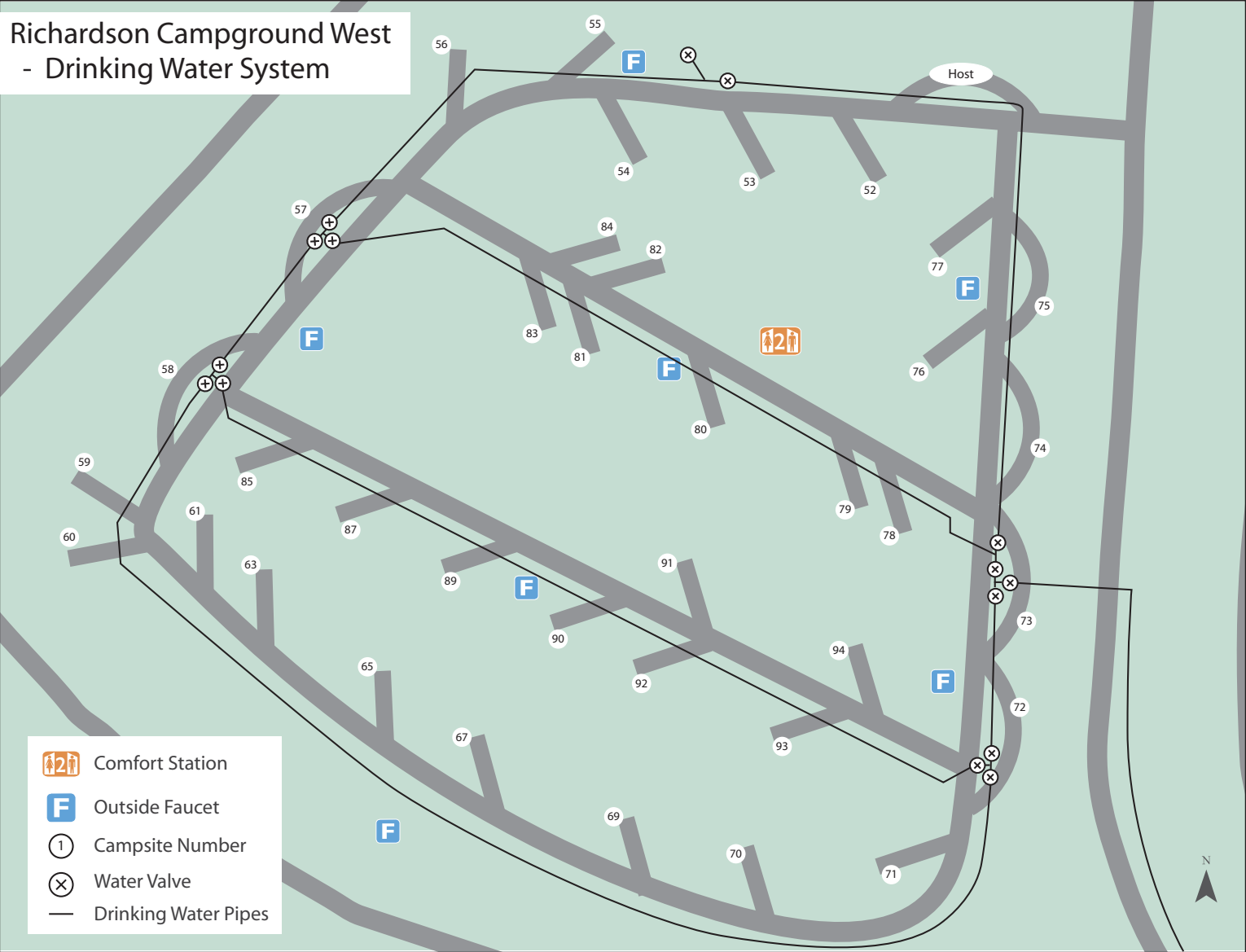
Pump House #1: 1 exterior faucet.

Boat House #2: 1 exterior faucet.

Richardson Campground East - Drinking Water System



Richardson Campground West
- Drinking Water System



ATTACHMENT C – REQUIRED ELEMENTS OF PROPOSALS

1. PROPOSAL DOCUMENTS AND FORMAT.

- 1.1 Documents to be Submitted.** The proposal submitted must include all the following:
- Responses to each of the required items stated under 1.2 below,
 - A completed and executed Proposer Statements and Certifications form, and
 - A statement of any exceptions taken to the requirements of this RFP.
- 1.2 Format Requirements.** The proposal submitted must be in compliance with the following rules:
- Be in the order and numbering requested,
 - Be submitted in the form and within the limitations stated in the Invitation to Submit Proposals,
 - Contain primary text and headings in not less than 10 point type (with smaller text acceptable in notes, graphs, requested tables, and images), and
 - Be limited to 20 pages, nominal 8.5" x 11" size. Pages used for a cover letter (which may not exceed two pages), section dividers, resumes, and exceptions are not included in the page limit.

2. REQUIRED RESPONSE CRITERIA. The proposal must address each of the following:

- 2.1 Cover letter.** Describe your interest in performing these services, identify the key personnel who will be involved with the project, and identify your firm's primary contact person for the project (with phone number and e-mail).
- 2.2 Team experience and expertise.** Provide resumes for key personnel (not included in page limit), and summaries for at least three comparable projects performed by your firm within the last five years. Include the following information for each project summary:
- Brief description of project type, location, size, duration, and objectives.
 - Tasks performed by your firm to fulfill the project's objectives.
 - Relevance to the project described by this RFP, including descriptions of how any outstanding issues and project constraints were addressed and resolved.
 - Key project staff and their roles.
 - The project budget, and whether the schedule and budget were met.
 - Contact information for client reference (name, title, phone)
- 2.3 Project understanding and approach.** Describe your team's project understanding and approach. Give a complete listing of the major tasks, with a summary/description of each task. Describe what you believe are the most critical elements of the project.
- 2.4 Project schedule.** Provide a project schedule (in Gantt chart or MS Project format). Include proposed tasks and subtasks, and the project milestones in Attachment A.
- 2.5 Location.** For key personnel, describe their proximity to the project and knowledge of the locality. Include the proximity of any sub-consultants with key roles. Describe how travel related expenses will be minimized.

ATTACHMENT D – PROPOSER’S STATEMENTS AND CERTIFICATIONS

Proposer's Name: _____

RFP Title: _____

PROPOSER STATEMENTS

Proposer's Offer. Proposer offers to provide the required services in accordance with the requirements of the Request for Proposals (RFP) stated above and the enclosed proposal. The undersigned Proposer declares that the Proposer has carefully examined the above-named Request for Proposals, and that, if this proposal is accepted, Proposer will execute a contract with the County to furnish the services of the proposal submitted with this form. Proposer attests that the information provided is true and accurate to the best of the personal knowledge of the person signing this proposal, and that the person signing has the authority to represent the individual or organization in whose name this proposal is submitted.

Proposer's Acceptance of Terms and Conditions. By execution of this Form, the undersigned Proposer accepts all terms and conditions of this Request for Proposals except as modified in writing in its proposal. Proposer agrees that the offer made in this proposal will remain irrevocable for a period of 60 days from the date proposals are due.

Proposer's Acknowledgement of Public Records Law. By execution of this Form, the undersigned Proposer acknowledges that its entire proposal is subject to Oregon Public Records Law (ORS 192.410–192.505), and may be disclosed in its entirety to any person or organization making a records request, except for such information as may be exempt from disclosure under the law. Proposer agrees that all information included in this proposal that is claimed to be exempt from disclosure has been clearly identified either in the Proposer Statement, or in an itemization attached hereto. Proposer further acknowledges its responsibility to defend and indemnify the County for any costs associated with establishing a claimed exemption.

ADDENDA

Proposer has received and considered, in the accompanying proposal, the terms of the following addenda, if any: _

CERTIFICATIONS

By signing this Proposer's Certification form, Proposer certifies that:

1. Certification of Resident Bidder Status. Proposer is _____ is not _____ (check one) a resident bidder, as defined in ORS 279A.120.
2. Certification of Non-Discrimination. Proposer has not discriminated and will not discriminate against a subcontractor in awarding a subcontract because the subcontractor is a disadvantaged business enterprise, minority-owned business, woman-owned business, a business that a service-disabled veteran owns, or an emerging small business that is certified under ORS 200.055.
3. Certification of Non-Collusion. This proposal is made without connection or agreement with any individual, firm, partnership, corporation, or other entity making a proposal for the same services, and is in all respects fair and free from collusion or collaboration with any other proposer.
4. Certification of Compliance with Tax Laws. Proposer has, to the best of Proposer's knowledge, complied with Oregon tax laws in the period prior to the submission of this proposal, including:
 - (a) All tax laws of the State of Oregon, including but not limited to ORS 305.620 and ORS chapters 316, 317, and 318,
 - (b) Any tax provisions imposed by a political subdivision of this state that applied to Proposer or its property, goods, services, operations, receipts, income, performance of or compensation for any work performed, and
 - (c) Any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the foregoing tax laws or provisions.

The undersigned, by signature here, acknowledges, accepts, and certifies to the statements and certifications as stated above.

PROPOSER

Authorized signature

Proposer's legal name

Name of authorized signer

Address

Title

Date

Federal Tax ID number

OPTIONAL CONTACT INFORMATION REGARDING THIS PROPOSAL

Contact name

Telephone number

Email address

ATTACHMENT E – SELECTION PROCEDURE AND SCORING

1. **SELECTION COMMITTEE.** The Selection Committee will be comprised of:
Project Manager, ECS Engineer, Parks Division Manager, Parks Supervisor
2. **EVALUATION PROCESS.** The selection process for this RFP will include the procedures checked here:
 - ☒ Will include evaluation and scoring of initial proposal
 - ☒ May ☐ Will Not (check one) include pricing proposals per ORS 279C.110(5)
 - ☐ May ☒ Will Not (check one) include interviews of top-scored proposers
 - ☐ May ☒ Will Not (check one) include a requirement for additional questions and responses from top-scored proposers
 - ☐ May ☒ Will Not (check one) include competitive negotiations with top-scored proposers

Notwithstanding the selection procedures identified above, the County reserves the right to terminate the evaluation process after completion of any procedural stage when, in the County's sole opinion, further evaluation procedures are not required for the County to identify the proposer whose offer will best suit the interests of the County.

3. **PROPOSAL SCORING.** The County will score proposals according to the following criteria:

	Criterion	Points
1.	Team experience and expertise (see Attachment C for details)	35
2.	Project understanding and approach (see Attachment C for details)	25
3.	Project schedule (see Attachment C for details)	10
4.	Location (see Attachment C for details)	5
5.	Past performance Performance on past projects, to include quality of work, ability to meet schedules, price and cost data, cost control, and contract administration. The evaluation may include any of the reviewer's past experience with the proposing firm, proposed key personnel, and proposed sub-consultants, and is not limited to projects identified in the proposal	10
	Total Possible Points	85

4. **PRICING PROPOSALS.** The County may screen and select proposers as provided in ORS 279C.110(5). The County will announce the evaluation score and rank for each proposer after completing the evaluation described in D.3 above. The County may determine that as many as three of the top-ranked proposers are qualified to perform the services required under this RFP and may request a pricing proposal for the scope of work stated in Attachment A from each of the top-ranked proposers. The pricing proposals will be in accordance with ORS 279C.110(5). The pricing proposals will be evaluated by the Selection Committee and scored on a scale of 15 points, and the results will be added to the scores from D.3 above.

Possible Points from Section 3 Above		85
D.	Pricing Proposal	15
Total Possible Points		100

ATTACHMENT F – SAMPLE CONTRACT AND INSURANCE REQUIRED

1. **CONTRACT FORM.** The contract resulting from this RFP will be prepared using the standard Lane County contract form checked here. The County's standard contract forms may be downloaded from the Lane County Procurement & Purchasing webpage at: www.lanecounty.org/bids.

- ☒ A-1 Goods and/or Services Contract form
- ☐ A-3 Professional (non-design) Services Contract form
- ☐ Other contract form included with this RFP

2. **INSURANCE REQUIREMENTS.** The insurance requirements for the contract resulting from this RFP will be as stated on the following page, "INSURANCE COVERAGES REQUIRED".

3. **PROPOSER COMMENTS ON CONTRACT FORM AND INSURANCE REQUIREMENTS.**

Any proposer may take exception to conditions in the County's contract form and insurance requirements by including such exceptions and any proposed changes with the proposal submitted.

The County will consider any proposed changes, inclusions, or exclusions in determining proposal responsiveness or in scoring the proposal.



Lane County Parks Operations Report for September

The purpose of this report is to provide a summary of operational highlights from previous month.

Coast Zone

- Mowing
- Routine maintenance runs
- Replaced bracket on Rock Dock
- Replaced sewage valves at Camp Lane
- Replaced caretaker deck at Harbor Vista
- Sewage repair at Harbor Vista
- Restriped parking lots

Valley

- Mowing
- Routine maintenance runs
- Weekly code enforcement at Armitage, Richardson, and Baker Bay
- Removed hazard tree at Rodakowski Landing
- Removed hazard tree at Armitage
- Poured new anchor for the Fern Ridge floating restroom
- Replaced pump on Floating restroom
- Several water breaks at Fern Ridge parks
- Repaired water damaged floors at Armitage caretaker house
- Sewage repair at Baker Bay Park
- Sewage repair at Richardson Park

Lane County Parks Natural Areas Operations Report for September 2022 - Ed Alverson

-September was a busy month at HBRA, with the continuing implementation of the Ponderosa savanna restoration project. I worked with Jason Blazar of Friends of Buford Park to monitoring and document the truck hauling logs to mills with which we have arranged purchase orders.

-Also at HBRA I worked with Friends of Buford Park staff on the Trail 3 East project, this month I assisted with submittal of the Joint Permit Application for the wetland permit for will be submitting, as well as ordering gravel to be stockpiled in the park for work this fall and winter.

-I participated in a site visit to the Mount Pisgah Arboretum with other stakeholders and community partners to walk and review the proposed universal access trail routes through the Arboretum.

-I worked with staff from Friends of Buford Park and Willamalane Park District to submit a project concept form to have a NCCC Americorps team work for us in the winter round of 2023. The concept form was approved and we are now working to submit a full application in October.

-I wrote the annual report for the BLM fuels management assistance agreement (covering our FY22); the report that we submitted is attached to this report.

-I participated in a Willamette Water Trail Studio meeting in September, and volunteered to participate on a subgroup working to identify infrastructure gaps or needs along the Willamette Water trail.

-The Eagle Rock Park planning and public involvement project is progressing slowly, we have developed a draft online survey that will be one piece of the overall outreach strategy. However we will be waiting to start until after the public meeting for the Forest Glen boat ramp improvement project is held so as no not confuse the public and stakeholders with the two similar projects.

-I compiled information and graphics on park rules, safety messaging, logos, etc. to provide to Sea Reach for developing the content for the new kiosk to be constructed at the North Trailhead in HBRA.

-I participated in various stakeholder and coordination meetings, including two HBRA stakeholder meetings and Friends of Buford Park Trails Committee meetings. I also participated in a meeting of biologists and archaeologists from across the Pacific Northwest who are conducting research on camas.

-Scientific research: I facilitate a conversation about the locations where a rare plant, Hitchcock's blue-eyed grass, grows in HBRA. The species is listed by the state of Oregon as a threatened species. information was provided by myself and members of the FBP STAC to the Oregon Dept. of Agriculture program that administers the Oregon Endangered Species Act.



PERFORMANCE REPORT

(Suggested Template)

Agreement Number: L20AC00081

Project Title: Lane County Parks Wildland Urban Interface Community Fire Assistance

Reporting Period
Begin & End Dates: July 1, 2021 to June 30, 2022

End of Agreement Final
Report? ☐ YES ☒ NO

Recipient Organization:

Name: Parks Division, Lane County Public Works
Address: 3050 North Delta Hwy, Eugene OR 97408
Telephone: 541-682-2004
Email: edward.alverson@lanecountyor.gov

Reporting Frequency:

☐ Quarterly
☐ Semi-annual
☒ Annual

Report On: (Project accomplishments, developments, problems, etc., for this period and how they relate to the agreement Objectives and Goals.)

This report is documenting the second year of hazardous fuels treatments and associated tasks in Howard Buford Recreation Area with BLM Community Assistance funding. Application of hazardous fuels treatments in the park is guided by the 2018 HBRA Habitat Management Plan, which can be accessed at https://lanecounty.org/government/county_departments/public_works/parks/planning_development/management_plans.

Between July 1 2021 and June 30 2022, Lane County Parks and Partners (particularly Friends of Buford Park and Mt. Pisgah) implemented fuels management treatments on about 592 acres of prairie, savanna, oak woodland, and bottomland forest habitat within Howard Buford Recreation Area. We worked this year within parts of 10 management units within the park; locations of the treatment areas are indicated by the outlined polygons on the attached map. Approximately 2/3 of the acres treated were funded by BLM fuels management funds and 1/3 of the acres of treatment were in-kind match (funded by other funding sources). Note that this work under this agreement has continued through the summer and early fall of 2022, but this report only includes acres treated between July 1 2021 and June 30 2022.

Of the outcomes identified in our cooperative agreement, we focused this year on three categories, with additional progress on three other tasks.

Mow and Masticate: For “Mow and Masticate” (Objective – 150 to 200 acres) we implemented 417 acres of treatments. This work focused on removal of non-native blackberry, Scotch broom, and English Hawthorn from prairie and savanna habitats. Methods included saw work for the taller shrubs, and mowing, mastication, or grappling for the blackberries and smaller shrubs. Spot herbicide treatments were applied to re-growth or sprouts over about ½ of the mowed/masticated acres. In addition, Stumps were flush cut and painted treated with herbicide on about 5 acres of the Meadowlark South Management Unit that was masticated in 2020-21.

Pile and Burn: As with last year, the “Pile and Burn” category was a focus (Objective – 75-100 acres). We piled and burned slash that had been generated from about 62 acres of habitat. Herbicide applications were also done within some of the Pile and burn acres.

Prescribed Ecological Burning: We were able, with the assistance of partners, to implement a 30 acre prescribed burn in the Spring Box Savanna management unit at HBRA on October 4th, 2021 (Objective – 75-100 acres). Though it was a cool burn, the goals of the prescribed burn were met. Seeding of native plants and spot herbicide treatment of non-native plants was also done in the Spring Box burn unit in the weeks following the burn. This unit has been under restoration since 2012 and is now in maintenance mode, and the BLM fuels management funding was instrumental to allowing us to implement this prescribed burn, which was an efficient method of preventing fuels from accumulating. Additional fuels management work was done for this burn unit by mowing wide fire breaks around the Spring Box unit. Additional acres were completed in the process of preparing for the Meadowlark South Management Units, which was not implemented due to a limited burn window this year.

Seeding of Native Plants: Seeding of native grasses and forbs was done in the Spring Box burn unit a few weeks after the burn, the seeding was done in selected areas throughout the 30 acre burn unit.

Monitoring: We have established permanent photopoints in all of the Management Units where fuels management work has been conducted. A selection of before and after photopoints from HBRA are attached to this report.

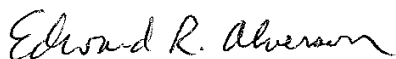
Outreach and media: Outreach has still been constrained by Covid issues; we scheduled a public tour in June 2022 but no one attended. We were able to highlight prescribed burning and fuels reduction work in HBRA in a front page article in the Eugene Register Guard on January 31, 2022 (Attached).

We were not able to implement treatments at other Lane County Parks besides HBRA this year due to a need to prioritize the limited funds available for ongoing projects in HBRA. We will be doing fuels management work at the other parks in the upcoming year thanks to the additional funding we received in 2022.

Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

Edward R. Alverson

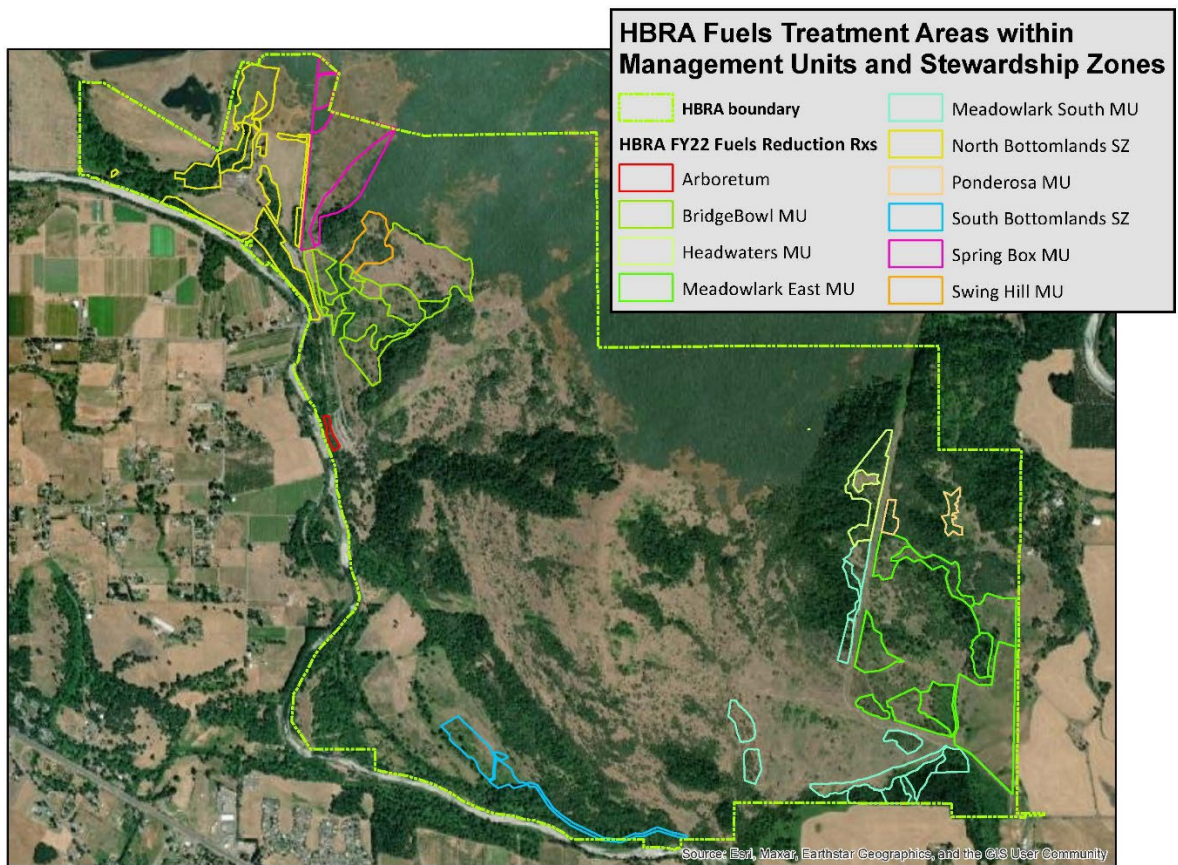
Printed Name & Title of Person Completing Report



Signature

Sept. 30, 2022

Date Submitted



Locations of Hazardous Fuels Reduction Treatments Areas in Howard Buford Recreation Area, July 1 2021 through June 30 2022

Photos of prescribed burn implementation in the Spring Box Management unit, October 4th 2021.



The Register-Guard

MONDAY, JANUARY 31, 2022 | REGISTERGUARD.COM

Where forests meet neighborhoods



Ed Alverson, natural area coordinator with Lane County, holds a photo of a prescribe burn conducted last October in an area northwest of Mount Pisgah. CHRIS PIETSCH/THE REGISTER-GUARD

HBRA Photopoints showing results
of fuels management efforts

- 1) Meadowlark South management unit, showing progress on mastication and blackberry mowing.



1) Spring Box management unit, location of October 2021 prescribed burn. Blackberry removal was accomplished from 2012 to 2015; prescribed burning and follow-up herbicide and seeding treatments help maintain the savanna habitat.



3) Swing Hill management unit, showing progress on blackberry and broom mowing as well as herbicide application.



4) Bridge Bowl management unit, showing progress on blackberry removal, which is being followed up with herbicide application.

